

**Scappoose Drainage Improvement Company  
Board of Directors Regular Monthly Meeting Agenda**

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**January 14<sup>th</sup>, 2021 @ 4:00 pm Revised**

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**1) Public notice & Virtual Meeting by computer or phone:**

Scappoose Drainage Improvement Company (SDIC) will have a Regular Monthly Board Meeting January 14th , 2021 @ 4:00 pm

Due to changing restrictions on public gatherings the meeting will take place by a virtual method. Members of the public may listen to the meeting using login information below

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**2) Geoff Wenker is inviting you to a scheduled Zoom meeting.**

**Topic:** SDIC: Regular Monthly Meeting @ 4:00 pm

**Time:** Jan 14, 2021 04:00 PM Pacific Time (US and Canada)

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83617468936?pwd=WUdWUUFzZzdVanJtNk9zbnEwR05VUT09>

**Meeting ID:** 836 1746 8936

**Passcode:** 215285

**One tap mobile**

**+12532158782,,83617468936#,,,,\*215285# US (Tacoma)**

**Dial by your location**

**+1 253 215 8782 US (Tacoma)**

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**3) 4:00 pm Call meeting to order**

**4) Agenda approval & new items**

- a) City of Scappoose presentation to City Council on Feb 1, 2021
- b) CalPortland 408 Technical Presentation to USACE on Jan 27 @ 11:30 am to 1:00 pm
- c) Western Resources Legal Center records request

**5) 4:02 pm Public comment on agenda items**

**6) 4:10 pm Consent Agenda**

- a) Past Meeting Minutes for approval: 12/10
- b) Monthly financial reports
- c) Motion to approve 20201231 Gmail - Mapes SDIC 58.1 hours from 10\_1\_2020 through 12\_31\_2020 \$1,527.29 Jeff Mapes to recuse himself
- d) Motion to approve 12/29/20 Invoice\_54\_from\_AM\_Contracting\_\$4775.00 Geoff Wenker to recuse himself
- e) Motion to approve all Transaction List items from 12/01/20 to 01/15/20

**7) 4:30 pm Smith Pump Building Foundation Replacement:**

- a) Foundation design by PACE after contractor input
- b) Access road grading work approval
- c) Dewatering. Demo existing foundation, excavation, backfill
- d) Concrete work, intake grating, catwalk & rail
- e) Pump house floor, walls, & removable roof
- f) Overall schedule to get operational

**8) 4:45 Staff Issues:**

- a) 12/06/20 Chase Christensen first day as General Manager-comments?
- b) Wheeler & Chase update on part-time help for field work
- c) Discuss staff training program & job descriptions

**9) 4:50 pm House & Office Renovation:**

- a) S/C report on tasks completed so far & schedule to complete
- b) Office relocation schedule

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- c) Office furniture replacement?

**10) Manager's Report**

**11) FEMA Accreditation Submittal**

- a) 12/04/20 Wenker & Mapes conf call w/ Condit on letter to County & City about responsibilities
- b) 01/08/20 City has forwarded Lidar data to WEST
- c) 01/08/20 City & County are waiting for FEMA engineer who completed an informal review of the IDA to provide comments
- d) When to notify affected landowners?
- e) Schedule to submit LOMR?

**12) Annual Landowner Meeting:**

- a) Approve Annual Report to landowners
- b) Proposed Amendment #3 authority to do the following:
  - i) Email to "the list" on Jan 15 requesting feedback on any potential objections to address if possible
- c) Include in the annual meeting notice that we plan to mail out USPS 1st class mail as soon as it is ready no less than 7 day (30-60 day window if sent regular mail) per Article 4.2
- d) Logistics of Zoom meeting for nominations & voting

**13) Jackson Creek Diversion:**

- a) 01/03/21 Chase & Gary met at diversion after report from Gadotti and found broken board and others that had floated up, which was cleared along with dirt blocking 2 hole concrete structure

**14) Schedule Upcoming Meetings:**

- a) Regular Monthly Meeting February 11, 2020 @ 4:00 pm.
- b) **Annual Landowner Meeting February 18, 2021 @ 7:00 pm via Zoom**

**15) Adjourn meeting**