**Scappoose Drainage Improvement Company Board of Directors Monthly Meeting**

**Minutes – June 12, 2025**

President Hostettler called the meeting to order at 6:01 pm.

**Present:** Rob Hostettler,Karen Kessi, Gary Wheeler, Chase Christensen, Janell Greisen, Jeff Condit, Bob Short, Suzie Dahl, Amanda Hoyt (joined 6:04, and Bruce Estok (joined 6:06).

**Absent:** Megan Augeri (Board Member)

**Public Comment:** None

**Agenda Approval:** Karen moved to approve the agenda as presented. Gary seconded. No discussion. Motion passed with 3 yes, 2 absent.

**Meeting Minutes Approval:** Karen moved to approve the 05-08-25 Minutes as presented. Gary seconded. No discussion. Motion passed with 3 yes, 2 absent.

**Presidents Message:** None.

**Financials:** See attached

Chase advised the financials include an estimate for Worker’s Compensation insurance which is anticipated to come in and be paid with payroll.

Amanda moved to approve the transactions as presented and a $12,000 State Pool transfer. Karen seconded. No further discussion. Motion passed with 4 yes, 1 absent.

**2025-2026 Budget:**

Budget Highlights:

* Not many changes since the draft.
* Numbers in blue are projects required by USACE.
* Item #40 (Tide Gate) will need to go through 408 as a maintenance permit. Hoping it will come in under budget.
* Adjusted Interest Earned to allow for the possibility of a drop it the savings interest rate.
* Discussed having $250,000 - $300,000 in the bank is a comfortable place to be.

Public Comment: Bob Short agrees it is better to have a reserve of cash on hand, rather than needing to go to the Landowners for additional money. Suzie Dahl commented it is a continency fund.

Karen moved to approve Resolution #2025-623 as presented. Gary seconded. Motion passed with 4 yes (Amanda voted remotely), 1 absent.

**Manager’s Report:** See attached – Expanded discussion of various topics is below.

**Rental:** Karen advised that Harlow will probably do the walk-through next month. The 90-day notice for rent increase was sent to the tenant. Karen will follow up to see if a signed acknowledgment.

**Legal:** None

**Upcoming Meeting:** July 10, 2025

**Master Calendar:** The Board reviewed the online master calendar.

**Action Items:**

Rob, Karen, Chase Update O&M Manual and Emergency Contact List

Rob Sign Resolution 2025-623

Amanda Sign the Minutes

The meeting was adjourned at 6:43 pm.

**Attachments:**
06-12-25 Agenda
06-12-25 P&L vs. Budget
06-12-25 P&L This vs. Last
06-12-25 Balance Sheet
06-12-25 Transaction List

06-12-25 Manager’s Report

Approved by the Board of Directors on this date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_