

Scappoose Drainage Improvement Company Board of Directors Monthly Meeting
Minutes – August 9, 2023

President Hostettler opened the meeting at 6:00 pm.

Present: Rob Hostettler, Karen Kessi, Amanda Hoyt, Gary Wheeler, Chase Christensen, Janell Greisen, Bob Short, Caroline Lobdell with WRLC, Geoff Wenker, Jeremy Jones, Wyatt, Marie Gadotti, Kyle Hoyt (joined at 6:03), Jeff Condit (joined at 6:04)

Public Comment: None

Agenda Approval: Karen moved to approve the agenda as presented. Amanda seconded. Discussion, none. Motion passed with 4 votes, 1 absent.

Meeting Minutes Approval: Karen moved to approve the 07/12/23 minutes as presented. Gary seconded. Discussion, none. Motion passed with 4 votes, 1 absent.

Presidents Message: The deadline to provide feedback on SDIC Strategic Planning Project List is August 10th. The form can be accessed through the website and returned to Chase or Rob. Approximately 5 or 6 responses have been received and are appreciated.

Financials: See attached

Chase hoped we would be further under-budget for GIS assessment but higher cost due to overlay assessments. Amanda moved to approve the financials as presented and transfer \$8,000 from the State Pool. Karen seconded. Motion passed with 4 votes, 1 absent.

Manager's Report: See attached – Expanded discussion of various topics is below.

Operations: Late on mowing. May just do tall fescues and areas that need it the most and not stable areas. Bush Whackers were supposed to mow back in June but pushed back due to equipment breakdown. There aren't a lot of contractors available so unfortunate to be delayed. Decided that at Chase's discretion, he will determine what areas need mowing, for the most impact and meaningful inspections.

Public Comment – Marie: We used to mow June & July for weed control, fire danger, Army Corp requirements. She noticed it hadn't been mowed and needed to get done sooner.

Best Practices - Strategic Planning/S.W.O.T Update: Chase suggested the board review the comments and possibly determine a matrix for prioritizing, such as financial impact. Some areas are easy to implement, some could be completed in the next year or two and others are more complex. Need to determine if the priority is ease of implementation or greatest benefit. Sometimes outside help will be needed to determine costs, complexity and options. Rob mentioned the city, has a short-term list,

those items completed within a year and a long-term list with steps taken to complete them in steps. Chase mentioned grants are available but need projects ready to go; some will need a 408.

It has been determined that Chase will send an email to board members of all comments once the feedback deadline has passed. Board members will reply to Chase's email so he can reach out to landowners for any follow up questions. There will be a work session meeting on either 10/04 or 10/05; scheduled for four hours, but probably finished earlier. Karen suggested Chase prepare a guideline plan for the work session; Rob and Karen are available to assist with it.

Scappoose Storm Water Master Plan: No board members wanted the file sent to them.

Legal: Nothing to report

Upcoming Meetings: September 14, 2023 Monthly Board Meeting
October 4th or 5th, 2023 Work Session

Master Calendar: Board reviewed online master calendar. If changes are needed to the By-Laws, that can be covered in the September meeting. Rob will look through previous meeting minutes to see if there were any suggested By-Law changes. Current By-Laws are available on the website.

Action Items:

Rob Reach out to board members regarding the two October work session dates.
Chase Email public comments to board members after the commenting deadline.
All Board Review all comments and reply to Chase by August 23rd.
Chase Follow up with landowners for any questions.
Amanda State Pool Transfer – completed.
Karen Planning for work session meeting.
Amanda/Gary Sign checks at the office
Rob Reach out to Cal-Portland's vendor for flyer/pamphlet pricing.
Rob Reach out to Melanie from Business Oregon to see if there is anything available.

Comments Rob: Encouraged to attend the Scappoose Adventure Fest. He can distribute SDIC flyers if we have any. Requested Chase add flyer/pamphlet to the next agenda.
Karen: This is an item on our long-range plan. We should have a table at the city's annual meeting.

The meeting was adjourned at 7:01 pm.

Attachments:

8-9-23 Agenda

8-9-23 P&L vs. Budget

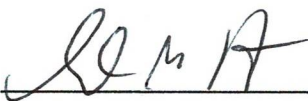
8-9-23 P&L This vs. Last

8-9-23 Balance Sheet

8-9-23 Transaction List

8-23-23 Managers Report

Approved by the Board of Directors on this date: 9/14/2023

Signature: 

Title Sec/Treasurer