

Meeting Minutes – SDIC Regular BOD Meeting – 12/8/22 -6:00PM – 7:16 PM

List of Attendees –

Board/Staff – Karen Kessi, Len Waggoner, Gary Wheeler, Chase Christensen, Robert Hostettler

Public – Henry T. O’Keeffe, Geoff Wenker, Bob Short

Public Comment –

None

Agenda Approval –

Motion to approve agenda as presented by Karen, seconded by Len– Approved unanimously.

Meeting Minute approval

Chase made comment that meeting minutes reflect incorrect date for “upcoming BOD meeting”, minutes say 12/14, this was a typo, should have said 12/8. Special meeting to take place on 12/14.

Karen moved to approve minutes for 11/10/22 BOD meeting with date correction, Gary seconded – Approved unanimously.

President’s Message –

Attached

Company Financial Review and Expenditure Approvals –

Chase identified that assessments had come in, there were expenditures for mowing and for Reed Electric for motor repair. Chase requested a transfer of \$31,000 to cover expenses. Karen moved approve transaction list, Gary seconded – approved unanimously.

Karen moved to approve state pool transfer of \$31,000, Gary seconded – motion carried unanimously.

Manager’s Report –

Chase discussed results of flow test for Cherry Orchard pump. Pump shows wear resulting in approx. 10% capacity loss.

Chase mentioned CRPUD rebate for about \$2700 came in for repairs on Evans Pumps

Chase discussed difficulty finding toe drains on Olsen Farm, Rob said he would reach out to past manager Dean and see if he could help locate them.

Chase noted that he hopes to have a draft copy of the employee handbook ready to present at the next regular meeting.

Chase mentioned Multnomah County, SIDIC, Columbia County, WEST Consultants and FEMA held a virtual meeting to inform SIDIC members and public about final steps in their accreditation/Lomar process. Multnomah county has taken the lead on this project and created a website page which provides a project overview. <https://www.multco.us/landuse/sauvie-island-flood-map-revisions>

Chase proposed amendments to Resolution 2020-1 including the utilization of a common index to generate COLA adjustments and simplified options for performance evaluation. The Board and Chase discussed the changes. Karen made a motion to approve the amendments, Gary seconded – Approved unanimously.

Len made comment to the Mercury TMDL process which included a question regarding the potential need to utilize a filtration system to achieve proposed mercury reduction levels. Chase announced he was not aware any requirement for filtration and mentioned that the district is already in compliance with the proposed DEQ requirements.

Len commented that the SDIC should be involved in the City of Scappoose Stormwater Master Plan. Rob suggested that one of the goals of the SWOT analysis was to improve the relationship between SDIC and the City and the importance of achieving this goal.

Karen mentioned the need for a maintenance schedule for the rental house/office building.

Action Items were reviewed –

- 1) Karen will follow up with property manager to ensure regular inspections are taking place
- 2) The Board will receive amended employee evaluation documents tomorrow (12/9). Completed forms need to be sent to Karen and Rob by Monday (12/12) end of day.
- 3) Board needs to review the wage analysis prior to special meeting (12/14)
- 4) Rob and Karen will compile the reviews for the Board on Tuesday (12/13) in preparation of the special meeting (12/14)
- 5) Rob and Chase will meet the week of 12/12 to discuss next steps in SWOT process
- 6) Chase will reach out to Amanda to process the funds transfer

Approved by the Board of Directors 1/12/2023

x 

Amanda Hoyt