

Scappoose Drainage Improvement Company Board of Directors Monthly Meeting
Minutes – October 12, 2023

Vice President Kessi opened the meeting at 6:00 pm.

Present: Karen Kessi, Amanda Hoyt, Gary Wheeler, Chase Christensen, Janell Greisen, Bob Short, Geoff Wenker, Jeremy Jones, Jeff Condit, Wyatt Rosen (joined at 6:01), Rob Hostettler (joined at 6:03), Debbie Murphy (joined at 6:05), Megan Augeri (joined at 6:18), Bruce Estok (joined at 6:39).

Public Comment: None

Agenda Approval: Karen moved to approve the agenda as presented. Amanda seconded. Discussion, none. Three yes votes. Two absences. Motion passed.

Meeting Minutes Approval: Karen moved to approve the 09/14/23 minutes as presented, with Chase's correction (correction: Chase, not Rob, was auditing and verifying the O&M manual). Gary seconded. Four yes votes. One absent. Motion passed.

Vice President Kessi turned the meeting over to President Hostettler.

Presidents Message: None

Financials: See attached

Amanda moved to approve the transactions as presented and a State Pool transfer of \$35,000. Karen seconded. Discussion, none. Four yes votes. One absent. Motion passed.

Manager's Report: See attached – Expanded discussion of various topics is below.

Telephone Outage

The phone will be down until late October. Chase will check on call forwarding to either his phone or a board member. He will also post a notice on the website about the outage.

Infrastructure/Operations – Columbia River Treaty with Canada

Public Comment – Bob Short: Believes it will be a much bigger deal than we think. Could be a flashpoint for environmentalists and others. Some may push to have the dams removed. Would like the link emailed to him.

Karen asked whether this is the first time we have seen this?

Chase advised the treaty has been around for many years and is set to expire next year. Need to keep an eye on it.

Best Practices – Community Outreach & Branding

Rob presented a draft of a trifold pamphlet. Rob will forward it to the board for comments and approval at a future meeting. Rob is working with a local company, Digital Graffiti, to work up several logos. They are providing the service free of charge. Karen advised the logo needs to be added to the pamphlet before the pamphlet can be approved.

Karen commented that in reference to the tour discussion from last month, perhaps the best approach is to have Chase reach out to partner agents as his time allows.

Karen commented regarding other community outreach, attending any city meeting or community event, where it would be appropriate for us to attend, would be a step in the right direction.

Annual O&M Manual Review

The maps have been left out of the O&M manual due to file size. Public comments should be in by November 5th. If additional time is needed it could be moved to the December meeting; notice will be placed on the website. Per Jeff Condit, no motion is needed.

Strategic Planning Work Session

Rob reminded everyone that a special work session was planned for creating criteria for prioritizing projects. Chase is the general manager and capable of making those decisions. Question posed if a work session was still needed?

Discussion: Karen agrees Chase can make the decisions as time and resources allow. Board members agree but Gary wonders if it would be prudent for Chase to bring his recommendations to the board.

Public Comment: None

Jeff Condit advised a motion is not needed; the president can cancel the meeting. The October 24, 2023 special meeting/work session was cancelled.

Scappoose Storm Water Master Plan

Since it has been adopted by the city, does it need to remain on the agenda. Gary suggested keeping it on our radar, but not spending time on it.

Rental Home

Rent has been paid. Nothing else to report.

Legal

Nothing to report. Will check on the outcome of the Legislative Session by the next meeting.

Upcoming Meeting – Monthly: November 16, 2023, at 6:00 pm.

There is a conflict with the next meeting date of November 9, 2023. It was discussed moving it to November 16th. No conflicts in moving the date. Megan made a motion to move the regular November meeting to November 16th. Gary seconded. Discussion, none. Motion passed unanimously.

Master Calendar

The Board reviewed the online master calendar. It was noted that reviews are done in an Executive Session in December, but plan for the process in November.

Action Items:

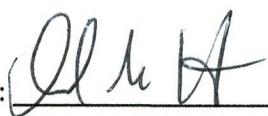
- Amanda State Pool transfer is completed.
- Chase Send USACE link to Bob Short.
- Chase Website – O&M public feedback will close on November 5, 2023.
- Chase Look into call forwarding option. If not available, then put a notice on the website.
- Chase Website – post canceled October 24th special meeting.
- Chase Website – change November meeting date.
- Rob Updated draft of pamphlet and logo for next meeting.
- Jeff Condit Review and report on Legislative Session By-law changes.
- All Board Meeting moved to November 16, 2023.
- All Board Provide feedback on pamphlet.
- All Board O&M review and comment for November approval

The meeting was adjourned at 6:45 pm.

Attachments:

- 10-12-23 Agenda
- 10-12-23 P&L vs. Budget
- 10-12-23 P&L This vs. Last
- 10-12-23 Balance Sheet
- 10-12-23 Transaction List
- 10-12-23 Manager’s Report

Approved by the Board of Directors on this date: 11/16/2023

Signature: 

Title Sec/Treas