

**Scappoose Drainage Improvement Company  
Special Board of Directors Meeting Agenda**

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**January 22<sup>nd</sup>, 2021 @ 4:00 pm**

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**1) Public notice & Virtual Meeting by computer or phone:**

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Scappoose Drainage Improvement Company (SDIC) will have a Special Board of Directors Meeting January 22<sup>nd</sup>, 2021 @ 4:00 pm

Due to changing restrictions on public gatherings the meeting will take place by a virtual method. Members of the public may listen to the meeting using login information below

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**2) Geoff Wenker is inviting you to a scheduled Zoom meeting.**

**Topic:** SDIC Special Board of Directors Meeting on Staffing Issues

**Time:** Jan 22, 2021 04:00 PM Pacific Time (US and Canada)

**Join Zoom Meeting**

<https://us02web.zoom.us/j/87983025521?pwd=ZXFaOVpjVXBGRzF5eGRKYXVwWXRtZz09>

**Meeting ID:** 879 8302 5521

**Passcode:** 194394

**One tap mobile**

**+16699006833,,87983025521#,,,,\*194394# US (San Jose)**

**Dial by your location**

**+1 253 215 8782 US (Tacoma)**

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**3) 4:00 pm Call meeting to order**

**4) Agenda approval**

- a) Will 1 hour be enough time for Executive Session?

**5) Call Executive Session to Order for Hiring Issues Citing:**

- a) Individual Agent or employee negotiation

**6) 5:30 p.m. Adjourn Executive Session & begin Special Meeting**

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**Current Business Needing Action or Sub-committee Set-up**

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**7) SDIC-City of Scappoose Coordination:**

- a) 02/01/21 City Council Presentation to review:
  - i) What to present & goals
  - ii) Materials to City by 01/26/21
  - iii) How often should SDIC update City staff and/or Council?
- b) FEMA MT-2 Submittal for Accreditation & LOMR
  - i) USACE Certification history & cost
  - ii) FEMA pre-application review
  - iii) Lidar by City integrated by WEST
  - iv) Notify affected landowners of revised FIRM's
- c) Master Stormwater Plan Update Status
  - i) Evaluate impact on SDIC
  - ii) Are improvements needed that City & SDIC can partner on?
- d) Financial Issues
  - i) SDIC Assessment vs. City monthly charges
  - ii) Inter-Governmental Agreement (IGA) like MCDD have merit?
  - iii) Parts of City beyond SDIC Boundary that drain to SDIC Issue
- e) Chapman Landing Status and 408 Permit

**8) NW Agg Joint Permit Application to Expand Bates-Roth Operation by 132 acres**

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- a) 001/27/21 11:30 to 1:00 presentation by Golder's to USACE
  - i) Who to attend? 2 Board members? GSI?
- b) Status of agreement with NW Agg to reimburse SDIC for reasonable costs to participate in the 408-permit process?

**9) Western Resources Legal Center IDA records request**

- a) 01/13/21 Rec'd public records request for items related to IDA
  - i) Maps & data
  - ii) Ditch level records on which 2016 IDA was based
  - iii) Meeting minutes
- b) Establish Sub-Committee to respond

**10) Annual Landowner Meeting:**

- a) 12/10/20 Board set-up Sub-Committee to prepare for Annual Landowner meeting
- b) 01/14/21 Board voted to investigating delaying
- c) 01/19/21 Condit confirmed Bylaws allow delay
- d) Approve Annual Report to landowners
- e) Proposed Amendment #3 authority to do the following:
  - i) Email to "the list" on Jan 15 requesting feedback on any potential objections to address if possible
- f) Include in the annual meeting notice that we plan to mail out USPS 1st class mail as soon as it is ready no less than 7 day (30-60 day window if sent regular mail) per Article 4.2
- g) Logistics of Zoom meeting for nominations & voting

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**Current Business to Discuss Only if New Information**

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**11) Smith Pump Building Foundation Replacement:**

- a) s/c update on status:
  - i) Foundation design by PACE after contractor input
  - ii) Access road grading work approval
  - iii) Dewatering. Demo existing foundation, excavation, backfill
  - iv) Concrete work, intake grating, catwalk & rail
  - v) Pump house floor, walls, & removable roof
  - vi) Overall schedule to get operational

**12) Staff Issues:**

- a) 12/06/20 Chase Christensen first day as General Manager-comments?
- b) Wheeler & Chase update on part-time help for field work
- c) Discuss staff training program & job descriptions

**13) House & Office Renovation:**

- a) S/C report on tasks completed so far & schedule to complete
- b) Office relocation schedule
- c) Office furniture replacement?

**14) FEMA Accreditation Submittal**

- a) 01/27/21 City & County to host meeting w/ FEMA engineer who completed an informal review of the IDA memo from City on 01/15/21
- b) When to notify affected landowners schedule to submit LOMR?

**15) Schedule Upcoming Meetings:**

- a) Regular Monthly Meeting February 11, 2020 @ 6:00 pm.

**16) Adjourn meeting**