

Scappoose Drainage Improvement Company Board of Directors Monthly Meeting
Minutes – July 12, 2023

President Hostettler opened the meeting at 6:01 pm.

Present: Rob Hostettler, Karen Kessi, Amanda Hoyt, Megan Augeri, Chase Christensen, Janell Greisen, Bob Short, Caroline Lobdell with WRLC, Geoff Wenker, Margaret Magruder, Jeremy Jones, Susie Dahl with Columbia County, Marie Gadotti, Jeff Condit (joined at 6:02), Debbie Murphy (joined at 6:02), Bruce Estok (joined 6:07) Gary Wheeler (joined 6:13).

Public Comment: Marie appreciates Chase sending the notice regarding the projects for feedback. Would like to know when it is due back? Chase and Rob suggested the next meeting is fine. Rob advised one formal feedback has been received. Karen suggested the due date be posted on the website. Further discussion regarding the project improvement list was moved to S.W.O.T. discussion section of Manager's Report.

Agenda Approval: Karen moved to approve the agenda as presented. Megan seconded. Motion passed with 4 votes, 1 absent.

Meeting Minutes Approval: Karen moved to approve the 06/15/23 minutes as presented. Megan seconded. Motion passed with 3 votes, 1 abstained, 1 absent.

Presidents Message: No President's Message

Financials: See attached

Chase advised one minor change to the report; Streamline invoice changed from \$75 to \$84. Amanda moved to accept the transactions as presented and approve the \$13,000 State Pool transfer. Karen seconded. Motion passed with 4 votes, 1 absent.

Manager's Report: See attached – Expanded discussion of various topics is below.

S.W.O.T. Board discussed receiving public feedback until the next meeting date of August 10, 2023.

Public Comment: None

Karen moved to set a deadline for public comment on strategic planning priority items of August 10, 2023. Amanda seconded. Motion passed unanimously.

Rental Home: Chase advised the property management company has completed their walk through. The tenant would like to touch up paint and install a screen door. Karen mentioned the kitchen cabinets need to be oiled and the glass light fixture in the laundry room replaced. Karen forwarded the email to the board, for informational purposes.

Chase will have JR spray for wasps under the eaves. Gary inquired if touch up paint is available from when we painted a few years ago. Chase will look to see if the interior paint is available. Karen will respond to Harlow that the tenant may proceed with the other maintenance projects.

Public Comment on Operations: Marie inquired if the trees being removed from the outside of the levee are the same that were removed a few years ago? Chase is not sure if they are the same, as that was prior to his time here. Chase advised there will be herbicide applied when the trees are cut and another application in the fall, which will handle blackberries and small trees.

Upcoming Meetings: Megan sent a list of Amazon devices to see if they would work for potential in-person meetings. Chase will review the devices to see what might work. The items are close to those provided by Rob's IT person.

There is a conflict with the next meeting date of August 10, 2023; it was discussed moving it to August 9th. Megan would be late either date. No other conflicts in moving the date. Amanda made a motion to move the regular August meeting to August 9th instead of August 10th. Gary seconded.

Discussion: Karen advised the date for public comment was already set for August 10th. Doesn't appear to be a problem since it is after the proposed change in the August meeting date.

Motion passed unanimously.

Rob would like everyone to look at the September and October meeting dates for potential conflicts and advise within the next few weeks if there are potential conflicts.

Master Calendar: Board reviewed online master calendar. Chase is still looking for a more cost-effective CPA to complete the taxes. Gary asked if the files will be supplied by Janell for the bids? Chase will work with Janell and send copies of last year's files for bids. We have about 4-6 months to submit the taxes.

Action Items:

All Board	Move meeting to August 9, 2023
All Board	Deadline for public comment on project list will be August 10, 2023
Chase	Post on website the August 10, 2023, deadline
Amanda	Transfer \$13,000 from the state pool account
Rob/Chase	O&M Maintenance Review
Karen	Message Harlow regarding house maintenance

The meeting was adjourned at 6:34 pm.

Attachments:

7-12-23 Agenda

7-12-23 P&L vs. Budget

7-12-23 P&L This vs. Last


7-12-23 Balance Sheet

7-12-2023 Transaction List

7-12-2023 Presidents Message

7-12-2023 Managers Report

Approved by the Board of Directors on this date: 8/9/2023

Signature: 

Title Sec/Treas.