

# PUBLIC NOTICE

**THE SCAPPOOSE DRAINAGE IMPROVEMENT COMPANY (SDIC) WILL HOLD ITS ANNUAL LANDOWNER MEETING AT 5:30 P.M. ON TUESDAY, FEBRUARY 13, 2024, IN THE SCAPPOOSE CITY HALL COUNCIL CHAMBERS LOCATED AT 33568 E. COLUMBIA AVENUE, SCAPPOOSE, OREGON 97056.**

**A SECOND MEETING OF THE NEWLY ELECTED SDIC BOARD OF DIRECTORS WILL IMMEDIATELY FOLLOW.**

**IF YOU RECEIVED THIS BY US MAIL, THEN COUNTY RECORDS SHOW YOU ARE A LANDOWNER (MEMBER) OF THE SDIC.**

## **ATTENDANCE**

This year's annual meeting can be attended in person or virtually through a link on our website at [www.scappoose Drainage.org](http://www.scappoose Drainage.org). Virtual attendance will require "Zoom" software. Please plan to attend as absence of a quorum of SDIC landowners will result in rescheduling. SDIC bylaws do not allow for voting through virtual attendance.

## **WHAT IS THE SDIC?**

The SDIC is a public corporation comprised of approximately 900 landowners in the area protected by the Multnomah Channel levee. The SDIC provides flood protection and drainage. The levee along the Multnomah Channel is not owned or maintained by the federal government and therefore must have a local "sponsor" to which the federal government delegates levee maintenance and safety. The SDIC is the sponsor of the levee and must implement federal rules on what can be on or near the levee, reviews landowner projects which might affect the levee or drainage system and is pursuing levee "accreditation." Without accreditation, SDIC landowners would lose eligibility for federal programs including national flood insurance, disaster relief, and grants and loans for development.

## **SDIC GOVERNANCE**

The SDIC has a volunteer five-person Board of Directors (Board) selected at large from its landowners, and two part-time employees. The SDIC is funded through assessment of its landowners determined by the Board and collected by the County. The SDIC assessment appears on your property tax bill.

## **ANNUAL MEETING BUSINESS**

SDIC bylaws require an annual meeting of landowners, and a report of activities and financial condition. Please check our website for updates to the agendas and additional materials.

## **VOTING AT THE ANNUAL MEETING**

All SDIC landowners are eligible to vote. Bylaws allow voting "in person" or "by proxy" but not virtually. This year we will vote on one director position (nominations will be solicited at the meeting). Other business requiring a vote may arise during the meeting. Landowners which are "**partnerships, corporations, associations, and firms**" must provide a "**certificate of authority**" proving the voter is authorized to vote. "Proxy" and "certificate of authority" documents are attached. Please review these closely.

## **ONGOING REMINDERS**

Any construction, planting, utility work, alteration, or any kind of encroachment that takes place within the levee easement must be approved by the SDIC and USACE. The SDIC has an agreement with Columbia 911 Communications District for the reverse 911 emergency call service.

**Scappoose Drainage Improvement Company**

53466 E. Honeyman Road

Scappoose, Oregon 97056

[www.scappoosedrainage.org](http://www.scappoosedrainage.org)

**PROXY**

KNOW ALL BY THESE PRESENTS, that the undersigned landowner hereby appoints \_\_\_\_\_ as its proxy to vote all acres of land owned by landowner within the limits of the Scappoose Drainage Improvement Company (“SDIC”). Landowner currently owns \_\_\_\_\_ acres within the limits of SDIC.

This proxy shall be effective only at the annual meeting of members to be held on **Tuesday, February 13, 2024, at 5:30 p.m.** at the Scappoose City Hall Council Chambers located at 33568 E. Columbia Avenue, Scappoose, Oregon, or at any adjournment of said meeting.

Date Signed: \_\_\_\_\_

Name of Landowner: \_\_\_\_\_  
*Print as listed on land title*

Signature of landowner(s) or person authorized to sign on behalf of the Landowner:

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

Notes for voting by Proxy at a membership meeting:

1. If single individual on title, just sign in first location
2. If title is held jointly (spouse or partners), all should sign.
3. If title is held by a legal entity, such as an LLC or Corporation, then a “certificate of authority” to prove a particular human is authorized to vote the acres owned by the entity member is required. Use the CERTIFICATE OF AUTHORITY form or other appropriate documentation for the Landowner entity, unless already on file with SDIC. If this person cannot attend, then also complete the PROXY for the individual who will appear and vote at the landowner meeting. Both documents must be signed and given to SDIC at or before the landowner meeting in order for the human representative to vote the acres of the entity landowner.

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**CERTIFICATE OF AUTHORITY**

KNOW ALL BY THESE PRESENTS, that the undersigned entity hereby certifies that \_\_\_\_\_ has full authority to speak and act on its behalf and to bind it with respect to any matters related to its membership in the Scappoose Drainage Improvement Company.

This certificate shall remain in full force and effect until expressly revoked by a signed written document delivered to the President of Scappoose Drainage Improvement Company by the undersigned landowner.

Landowner Member currently owns \_\_\_\_\_ acres

Date Signed \_\_\_\_\_

Name of Landowner: \_\_\_\_\_  
*Print member entity name as listed on land title*

Signature of person authorized to sign on behalf of the Landowner Member:

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Title*

Notes:

1. In accordance with Article 3 of the SDIC Bylaws, Members of SDIC may be individuals, partnerships, trusts, corporations, associations, and firms of every type and description. If the Member is not an individual, the Member entity needs to give the person it wants to go to a meeting on its behalf a "certificate of authority" to prove that person has authority to speak for that Member and to vote the acres owned by that Member entity for purposes of voting at a membership meeting.
2. If a partnership, Limited Liability Company or Corporation that is a member wants someone from the company to run for the Board of Directors, that person needs to be the current bearer of the company's "certificate of authority". For example, a Corporation may need to issue a Resolution issued by its Board of Directors. There should only be one person who has a given entity's "certificate of authority" at any one point in time. The authorization document shall acknowledge the Members designated person will abide by the SDIC Bylaws. The SDIC Board has sole authority to accept submitted documentation. If possible, the Member should provide the appropriate documentation 10 days before the annual meeting. *Please email or mail to address above.*