

Scappoose Drainage Improvement Company Board of Directors Monthly Meeting
Minutes – May 9, 2024

President Hostettler opened the meeting at 6:00 pm.

Present: Rob Hostettler, Karen Kessi, Gary Wheeler, Megan Augeri, Chase Christensen, Janell Greisen, Jeff Condit, Bob Salisbury (Port of Columbia County), Bob Short, Jeremy Jones, Suzy Dahl (joined at 6:10), Geoff Wenker (joined at 6:40).

Public Comment: None

Agenda Approval: Chase requested to move item 7.c (408) to just prior to item 8. Karen moved to approve the agenda as presented, with the proposed change. Megan seconded. Discussion, none. Motion passed with four votes, one absent.

Meeting Minutes Approval: Suggested grammar corrections were completed at the meeting. Karen moved to approve the 04/04/24 minutes as presented. Gary seconded. No further discussion. Motion passed with four votes, one absent.

Public Comment: Bob Short commends the board, particularly Karen Kessi, for the attention to getting the minutes clear and accurate.

Presidents Message: None

Financials: See attached

Chase informed the board the trapper bill will be forthcoming and will be paid with the payroll check run. He is adding \$1,000 to the transfer request. Karen moved to approve the Transaction List as presented and to transfer \$15,000 from the State Pool. Megan seconded. Discussion, none. Motion passed with four votes, one absent.

Manager's Report: See attached – Expanded discussion of various topics is below.

Accreditation/Lomar: The County has the ability, through their GIS system, to identify landowners affected by the new maps, and to send them letters. This avoids us having to pay West for notifications.

Best Practices:

Ditches: Rob commented that the ditch maintenance spreadsheet will assist in budgeting as well as keeping us informed on financial impact.

Scappoose Town Meeting: Karen and Chase were at the meeting. We weren't listed as community partners. Our responsibility is to our landowners, some outside of the city. Sometimes it's important to just have a presence and build relations with city and county officials. If we later decide we want more of a presence at town meetings, we can pursue that.

Rental Home: Chase forwarded Harlow's rent comparisons and shared them at the meeting. Karen sent an additional email with information Harlow shared regarding a call Karen had with Harlow. Each time a rental is vacated, there is loss of income while screening for a new tenant. There is also an advantage to having a single tenant, rather than a large family. Discussion consensus was it is important to have a good tenant that keeps the place up, rather than increased revenue.

Karen moved to continue the tenant's rent at \$2,025 per month. Megan seconded. Motion passed with four votes, one absent.

Legal: Jeff Condit – Nothing new to report. There has been no communication from either side regarding the subpoenaed records. We are not a party to the case; our information was evidentiary. Everything even remotely connected to the request has been submitted.

408: Chase reached out to our consultants and requested they meet with the board for a work session for a global view of the project, from a technical standpoint. This meeting would be during the first week in June.

The Board discussed moving the regular monthly meeting to June 6th and having the meeting with the consultants prior to the board meeting. The work session meeting will be June 6th at 6:00 pm and will be virtual. If we hear negative feedback about being a virtual session, we can locate a conference room for displaying Zoom for those without computer access.

Karen moved to change the regular monthly meeting to June 6, 2024, at 7:00 pm. Gary seconded. Motion passed with four votes, one absent.

It was clarified Rob can conduct the work-session meeting and declare any potential conflict of interest. If any board decision is made, Rob would recuse himself from voting.

Master Calendar: The Board reviewed the online master calendar.

Annual Assessment/Budget: Chase received feedback from Karen regarding budget additions. Other board members are to reach out to Chase with any budget recommendations.

Action Items:

Karen	Reach out to Harlow regarding rental house decision.
Chase	Contact Cornforth and West regarding the June 6 th Work Session.
Chase	Post the next meeting on the website.
Amanda	State Pool transfer.

Public Comment: Bob Salisbury is still working to arrange a tour of the facilities sometime this summer, along with 1 or 2 commissioners.

The meeting was adjourned at 7:02 pm.

Attachments:

- 05-09-24 Agenda
- 05-09-24 P&L vs. Budget
- 05-09-24 P&L This vs. Last
- 05-09-24 Balance Sheet
- 05-09-24 Transaction List
- 05-09-24 Manager's Report

Approved by the Board of Directors on this date: 6/6/2024

Signature: 

Title Sec/Treasurer