

**Scappoose Drainage Improvement Company  
Board of Directors Regular Monthly Meeting Agenda-Revised**

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**December 10<sup>th</sup> , 2020 @ 4:00 pm**

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**1) Public notice & Virtual Meeting by computer or phone:**

Scappoose Drainage Improvement Company (SDIC) will have a Regular Monthly Board Meeting December 10th, 2020 @ 4:00 pm

Due to changing restrictions on public gatherings the meeting will take place by a virtual method. Members of the public may listen to the meeting using login information below

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**2) Geoff Wenker is inviting you to a scheduled Zoom meeting.**

**Topic:** SDIC Monthly Board Meeting

**Time:** Dec 10, 2020 04:00 PM Pacific Time (US and Canada)

**Join Zoom Meeting**

<https://us02web.zoom.us/j/89484083710?pwd=MndOTXRGaFh5V0NrSUZuMXd0T09nZz09>

**Meeting ID:** 894 8408 3710

**Passcode:** 234489

**One tap mobile**

**+12532158782,,89484083710#,,,,,0#,,234489# US (Tacoma)**

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**3) 4:00 pm Call meeting to order**

**4) Agenda approval**

**5) 4:02 pm Public comment on agenda items**

- a) Emails?

**6) 4:10 pm Consent Agenda**

- a) Past Meeting Minutes for approval: 11/12, 11/20, 11/24, 12/03,12/01
- b) Monthly financial reports

**7) 4:15 Staff Issues:**

- a) 12/10/20 Introduce Chase Christensen as new General Manager
- b) 12/10/10 Wheeler update on part-time help for field work
- c) 12/10/20 Discuss staff training program & job descriptions

**8) 4:30 pm House & Office Renovation:**

- a) 11/27/20 Comfort started roofing. **Finish date?**
- b) 12/10/20 Renovation sub-committee status update

**9) 5:45 Smith Pump Building Foundation Replacement:**

- a) 12/01/20 Wenker update Pace proposal for Smith pump
- b) 12/10/20 Wheeler update subcommittee status on contractor input
- c) 2020-12-04 SDIS-SDIC Safety & Security Grant \$2500 Approved, but scope increased. Issues?

**10) FEMA Accreditation Submittal**

- a) 11/12/20 City staff (Chris & Laurie and the Columbia County Planning Manager, Matt Laird, had a virtual meeting with three FEMA folks yesterday to inquire about the IDA completed by West Consultants and the assumptions used in the study so that we understand how those assumptions are affecting the proposed mapping.
- b) 12/01/20 City says LIDAR was acquired already and our consultant is now processing the data.
- c) 12/04/20 Wenker & Mapes conf call w/ Condit on letter to County & City about responsibilities

**11) Annual Landowner Meeting:**

- a) 02/24/20 Bylaws Amendment 3 not voted on because of lack of notice?
- b) 12/10/20 Proposed Amendment #3

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**12) Jackson Creek Diversion:**

- a) 1924 Year built per contract, but no plans
- b) 02/12/19 Jackson Creek flooding w/ boards in overtopped structure
- c) 12/01/20 Wenker meet w/ Pace engineers to look at Jackson Creek Diversion to evaluate
- d) 12/10/20 Wenker discuss concerns

**13) Tech Issues (if we have time):**

- a) 11/06/20 Renewed Microsoft 365 Home \$99.99 for [scappoosedrainage@hotmail.com](mailto:scappoosedrainage@hotmail.com)
  - i) Shared w/ [sdic.manager@outlook.com](mailto:sdic.manager@outlook.com)
  - ii) Removed Office 2010 from SDIC01 & SDIC02
  - iii) Installed Office 365 desktop apps on SDIC01 & SDIC02
  - iv) Moved appropriate files from Dropbox to OneDrive
- b) Dropbox free limit of 2.0 GB is not adequate. OneDrive has 5.0 GB free and 1 TB with Office 365  
<https://www.microsoft.com/en-us/microsoft-365/onedrive/compare-onedrive-plans?activetab=tab%3aprimarvrl>
- c) Recommend staff & Board be provided with Office 365 to get consistent file format, programs and adequate data storage and sharing. For cost & details see  
<https://www.microsoft.com/en-us/microsoft-365/buy/compare-all-microsoft-365-products>
- d) Recommend setting up specific SDIC emails for Staff & Board members using Outlook included in Office 365 such as:
  - i) [gwenker.sdic@outlook.com](mailto:gwenker.sdic@outlook.com)
  - ii) [gwheeler.sdic@outlook.com](mailto:gwheeler.sdic@outlook.com)
  - iii) [kkessi.sdic@outlook.com](mailto:kkessi.sdic@outlook.com)
  - iv) [lwaggoner.sdic@outlook.com](mailto:lwaggoner.sdic@outlook.com)
  - v) [jmapes.sdic@outlook.com](mailto:jmapes.sdic@outlook.com)
- e) Slow internet problem? Invest in <https://www.ubifi.net/> ?

**14) SDIC Owned Tax Lots:**

- a) 11/04/20 Email Board about Tax lot #28718 in Means Nursery area

**15) Schedule Upcoming Meetings:**

- a) Regular Monthly Meeting January 14, 2020 @ 4:00 pm.
- b) Annual Landowner Meeting February 18, 2021 @ 7:00 pm via Zoom

**16) Adjourn meeting**