**Scappoose Drainage Improvement Company Board of Directors Monthly Meeting**

**Minutes – January 9, 2025**

President Hostettler called the meeting to order at 6:00 pm.

**Present:** Rob Hostettler,Karen Kessi, Amanda Hoyt, Gary Wheeler, Megan Augeri, Chase Christensen, Janell Greisen, Jeff Condit, Geoff Wenker, Bob Short, Wyatt Roseman and Debbie Murphy.

**Public Comment:** None

**Agenda Approval:** Gary moved to approve the agenda as presented. Amanda seconded. No discussion. Motion passed unanimously.

**Meeting Minutes Approval:** Gary moved to approve the 12-12-24 minutes as presented. Amanda seconded. No discussion. Motion passed unanimously.

**Presidents Message:** As per the attached,

**Financials:** See attached with revisions

Chase informed the board that transactions, both known and estimated, are being approved from now through February 26, 2025, as we won’t be having another Board Meeting until the Landowners Meeting. The Transaction List was revised to include the Special Districts annual insurance premium in the amount of $21,272 and Miller Nash invoice in the amount of $500. Jeff Condit advised their invoice could be pushed to the March Meeting.

Chase also suggested the approval of three state pool transfers: one now in the amount of $40,000, one in early February for the exact amount of the Columbia River PUD bill, and another one in early February in the amount of $31,000 to cover the insurance, payroll, and other February invoices.

Amanda moved to approve the financials as presented including a $40,000 State Pool transfer for tonight and for scheduling a $31,000 transfer for February 5th and another transfer in the amount of the PUD bill when it is received. Megan seconded. No further discussion. Motion passed unanimously.

**Manager’s Report:** See attached – Expanded discussion of various topics is below.

**Accreditation/LOMR:** Bob Short asked for clarification the county has the maps but doesn’t know how quickly they will proceed with the open house, and they action they need to take, as they are understaffed. Chase verified that information is correct. The county needs to determine which landowners are affected, reach out to them and schedule the Open House.

**Best Practices – Insurance:** Chase will be looking into joining other partner agencies to qualify for additional discounts.

**Rental:** Karen spoke with Harlow; everything is on track and there is nothing to report.

**Legal:** Nothing to report.

**Other:** Gary asked the activity taking place on the airport property and if it would have any impact on the mapping timeline? Chase doesn’t anticipate it will have any impact on the current project.

**Mailing for Annual Landowner Meeting:** Chase spoke with a local company about doing the mailing for the meeting.

Board Members should send information for the Annual Report to Rob by January 25th. The Annual Report information needs to be given to Chase by February 1st.

The proxy will be on the website and landowners will be notified that it is available on the website and/or attached to the email.

Megan reminded the Board she will not be able to attend the meeting.

Todd is available to provide IT assistance at the meeting.

**Upcoming Meeting:** Karen has a conflict with the March 13th meeting date. It was suggested to move the meeting to March 6th. Karen moved to change the March Board Meeting to March 6th. Amanda seconded. No further discussion. Motion passed unanimously.

**Master Calendar:** The Board reviewed the online master calendar.

**Action Items:**

Amanda Three transfers

Rob Final COLA number when available, email Janell and Board

Chase Annual Meeting items for mailer

Board Annual Report items to Rob by January 25th

The meeting was adjourned at 6:42 pm.

**Attachments:**01-09-25 Agenda
01-09-25 P&L vs. Budget
01-09-25 P&L This vs. Last
01-09-25 Balance Sheet
01-09-25 Transaction List with Revisions

01-09-25 Manager’s Report

01-09-25 President’s Report

Approved by the Board of Directors on this date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_