**Scappoose Drainage Improvement Company Board of Directors Monthly Meeting**

**Minutes – March 6, 2025**

President Hostettler called the meeting to order at 6:02 pm.

**Present:** Rob Hostettler,Karen Kessi, Amanda Hoyt, Gary Wheeler, Chase Christensen, Janell Greisen, Jeremy Jones, James F., Wyatt Roseman, Debbie Murphy, Jeff Condit (joined 6:05), Bruce Estok (joined 6:05), and Suzie Dahl (Joined 6:30).

**Absent:** Megan Augeri

**Public Comment:** None

**Agenda Approval:** Karen moved to approve the agenda as presented. Gary seconded. No discussion. Motion passed 4 yes, 1 absent.

**Meeting Minutes Approval:** Karen moved to approve the 01-09-25 Monthly Board Meeting Minutes. Gary seconded. No discussion. Motion passed 4 yes, 1 absent.

**Presidents Message:** None.

**Financials:** See attached

Amanda moved to approve the financials as presented and a $19,000 State Pool transfer. Karen seconded. No further discussion. Motion passed 4 yes, 1 absent.

**Manager’s Report:** See attached – Expanded discussion of various topics is below.

**Infrastructure & Field Operations:** Karen inquired as to why we are categorized as industrial with Columbia River PUD and questioned whether there was a government agency lower rate. Chase believes it is usage that determines classification.

**Rental:** Nothing to report. Rent has not been paid to us yet as this meeting is a week ahead of normal schedule.

**Legal:** Chase received a letter from Northwest Aggregates/Cal Portland today and forwarded it to the Board prior to the meeting. The letter memorializes the agreement and recognizes SDIC’s easements and will help maintain them as mining takes place. The original easement was from the late 1920’s and was revised in the late 1970’s with the digging of the Evans Slough Canal to the pump station as part of the Army Corps project.

Debbie Murphy reported there is an access provision to the easement they aren’t allowed to touch with the permit. She also included language regarding Honeyman Road and that there is no impact to it since it is a public road.

Karen inquired regarding the removal of the Hovan Pump mentioned in the letter. Chase replied that the mine will surround the complete area so there will be nothing left to pump as it will be a big lake. Karen inquired whether it will be something the board needs to vote on. Chase believes the board would need to vote on it. Jeff Condit advised it will need Board action to decommission and remove the pump. Jeff Condit’s two questions would be:

Will this affect future operations?

Why are we going to move the pump?

Jeff Condit asked Debbie Murphy if they have a site plan, and is so, are they willing to share? Debbie Murphy advised the Site Design Review is a public document, and a small piece of land within SDIC. The timing of the pump is not immediate and the exact same project as the previous 408 and found to have no negative impact. Debbie will have the maps and documents sent to Jeff Condit. Rob Hostettler clarified the pump removal is probably 3-5 years out.

Debbie Murphy advised there will be a hearing in about a week. They are looking more for Debbie Murphy’s opinion rather than the actual signed letter at this point.

Rob Hostettler declared a potential conflict of interest while the board is discussing this topic.

Jeff Condit suggested a legal review of the letter and a Board approval for Chase to sign the letter after the review. If Jeff Condit feels there are red flags, he will advise Chase not to sign the letter and it will be brought back to the Board.

Karen moved to authorize the General Manager to sign the Cal Portland letter, subject to pending review from legal counsel. Amanda seconded. 3 yes votes, 1 absent, 1 abstain.

**Electrical:** Karen inquired about the electrical infrastructure district wide. Chase thinks it is in good shape. In most cases the pumps will reset themselves, if they don’t reset, the electrical breakers will trip protecting the motors.

**Accreditation/LOMR:** Karen inquired as to the reason the City wants another layer of topographic elevation overlay. Chase believes it has to do with Airpark.

**Best Practices/Board Members Points of Interest**

|  |  |  |
| --- | --- | --- |
| **Delegation** | **Primary** | **Secondary** |
| Infrastructure | Gary | Rob |
| Operations | Rob | Amanda |
| 408’s | Gary | Amanda |
| Accreditation/LOMR | Rob | Megan |
| Best Practices | Karen | Megan |
| Rental Home | Karen | Megan |
| Legal | Rob | Karen |
| Personnel | Karen | Amanda |

**Scappoose Annual Town Meeting:** Is on April 5th. Karen hasn’t received the agenda or received answers to her questions from Mayor Joe. Karen is not available and is wondering if it is worth having a presence there. Participation in SDIC is limited to it’s members, not open to the general public. The Columbia County Economic Team let us put our brochures on their table last year. Chase will reach out to Paul Vogel to see if we can put our brochures there again this year. Chase is available for part of the time and Rob is available to help.

**Upcoming Meeting:** April 10, 2025

**Master Calendar:** The Board reviewed the online master calendar.

**Action Items:**

Chase Review Board & Training for insurance discounts

Chase Letter NW Aggregate

Chase Website FAQ’s

Chase Multnomah County Website Link permission

Chase Paul Vogel regarding brochure

Rob/Chase April 5th Meeting

Rob/Chase O&M and Contact List

Karen Contact Mayor Joe

Board Does Megan want to be Rental Home contact person

Jeff Condit Will check with a colleague regarding FAQ’s

The meeting was adjourned at 7:05 pm.

**Attachments:**
03-06-25 Agenda
03-06-25 P&L vs. Budget
03-06-25 P&L This vs. Last
03-06-25 Balance Sheet
03-06-25 Transaction List

03-06-25 Manager’s Report

Approved by the Board of Directors on this date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_